



**STATE OF TENNESSEE
DEPARTMENT OF FINANCE AND ADMINISTRATION
DIVISION OF MENTAL RETARDATION SERVICES
ANDREW JACKSON BUILDING, 15TH FLOOR
500 DEADERICK STREET
NASHVILLE, TENNESSEE 37243**

January 23, 2006

MEMORANDUM

TO: Residential Services Providers
Independent Support Coordination Providers

FROM: Stephen H. Norris
Deputy Commissioner
Division of Mental Retardation Services

SUBJECT: Out of Date Re-certifications of Financial Eligibility

Late annual re-certifications of financial eligibility for Medicaid are resulting in very significant expenditures of state funds for services that should be funded through the Medicaid Waiver. The state can not bill for Medicaid services when the re-certifications are not current.

Providers who are representative payees are responsible for ensuring that re-certifications are completed on time. Effective immediately, the Division will recoup from provider payments any amounts of Federal Financial Participation that are lost as a result of late re-certification for individuals for whom the provider is representative payee when the fault was the provider's.

I sincerely hope that we are not required to take this step with your agency. If there are issues that affect timely re-certification that you have been unable to resolve and my office can be of assistance, please let me know.

As always, thank you for your cooperation. If you have any questions, please contact the Regional Director or Donna Allen in my office.

SHN/DA

copy: Gail Thompson, TennCare
Dr. Larry Latham, DMRS
Dr. Louis Moore, DMRS
Regional Directors